

## Payments and Travel Assistance Policy

### **Payments for meetings**

- YAC may make payments to Yinhawangka common law holders attending a consultation meeting or another meeting that is not an information session.
- These payments may include:
  - Sitting fees
  - Travel assistance payments
  - Meal and incidental allowances
  - Accommodation allowances or assistance
- If payments are payable, it will be stipulated by YAC on the notice of the meeting. For the avoidance of doubt if the meeting notice states that there are no payments or does not include details about payments, payments will not be paid.

### **Sitting fees**

- A sitting fee may be paid by YAC to Yinhawangka common law holders attending a consultation meeting or another meeting that is not an information session.
- The maximum sitting fee payable is \$375 per Yinhawangka attendee.

### **Meal and incidental allowance**

- In addition, YAC may pay a meal and incidental allowance to Yinhawangka common law holders attending a consultation or another meeting that is not an information session.
- The maximum meal and incidental allowance payable to an attendee is the ATO rate (as may be amended from time to time), \$152.70 per day of meeting (no payment for travel days).

### **Travel assistance**

- YAC may pay travel assistance for Yinhawangka common law holders attending a consultation meeting or another meeting.
- The maximum travel allowance will only be paid to those people who attend the meeting from a distance further than 500kms. All other attendees will be paid a pro rata amount to be displayed at the meeting or on the meeting notice.
- Travel assistance is paid per vehicle and to claim the travel allowance people will need to be present at the entire meeting.
- YAC reserves the right to view the drivers license, vehicle and/or vehicle registration prior to payment of any travel assistance.
- The maximum travel allowance available per person is \$500.

**Paraburdoo meetings:**

- Maximum travel allowance of \$500 for attendees from Perth, Karratha, Port Hedland, Roebourne, Onslow and other locations 500kms or further away.
- Maximum travel allowance of \$50 for attendees from Bellary, Wakathuni, West Side and Tom Price.

**Karratha, Hedland, Roebourne meetings:**

- Maximum travel allowance of \$500 for attendees from Perth, Tom Price, Paraburdoo, Bellary, Wakathuni, Westside and other locations 500kms or further away.
- Pro rata amount for other locations within 500kms such as Onslow.

**Perth meetings:**

- Maximum travel allowance of \$500 for attendees from Tom Price, Paraburdoo, Bellary, Wakathuni, Westside, Karratha, Hedland, Roebourne, Onslow and other locations 500kms or further away.
- Pro rata amount for other locations within 500kms.

**Accommodation assistance**

- YAC may provide accommodation assistance from time to time for meetings. This may be in the form of payments or providing accommodation options.
- If accommodation assistance is available for attendees, it will be stipulated on the meeting notice.

**Payments not applicable to information sessions**

- There are no payments available (sitting fees, travel assistance or other) for information meetings.

**Conditions**

- YAC reserves the right to vary payment conditions and this policy at its absolute discretion.
- Different meetings may have different payments available. This will always be stipulated on the meeting notice.
- Yinhawangka common law holders who live outside the town/city where the meeting is held may be eligible for travel allowance to help cover some of their costs of travelling to the meeting.
- Yinhawangka common law holders can only claim for payments that are necessary and specifically to attend the meeting. If a Yinhawangka common law holder is already in the town/city of the meeting for some other purpose (personal/cultural or otherwise), they are not eligible for travel allowance.
- YAC will use its Register of Members to determine the location of the Yinhawangka common law holder when calculating payments.
- To be eligible for payments, Yinhawangka common law holders must be present for the entire length of the meeting.
- If a Yinhawangka common law holder travels from a place further away than their normal residence, they are not entitled to a larger travel allowance. The Yinhawangka common law holder will be paid the same amount as if they travelled from their usual residence.
- Travel allowance is paid per car and driver, not per individual/passenger. The Yinhawangka common law holder must complete the travel allowance form upon arrival at the meeting, show fuel receipts, drivers' licence and other related information. YAC may also wish to sight the vehicle.
- Attendees must sign the meeting attendance form to be eligible for sitting fees and other payments.
- Payments will be made after the meeting has concluded and not in advance.